



24-27 June 2024
Naval Postgraduate School
Monterey, CA

Clearance and Visit Request Instructions

FVEY and U.S. Clearances DUE — 15 May 2024

Visit Requests DUE — 15 May 2024

Clearance Instructions

If you plan on attending any classified sessions at the Symposium, you must submit your clearance to MORS by 15 May 2024.

If you hold a U.S. Government security clearance which is held in DISS, please submit your clearance via DISS to:

- MORS SMO code 6A286
- Meeting: 92nd MORS Symposium
- Dates: 24 June 2024 thru 27 June 2024
- Point of Contact: Chris Williams
- Phone: 703.933.9070
- E-Mail: Chris.Williams@mors.org or Kyana.Jones@mors.org

If you hold a U.S. Government clearance and your company or organization DOES NOT have access to DISS, please complete the following:

The visit request must be typed and on your company letterhead. You should use the format that is best suited for your operation; however it must contain all applicable information listed below. The visit request must be signed by your security office/manager as to verify your employment and clearance status. Without the signature, the visit request is invalid and will not be processed. All visit requests must be emailed encrypted or faxed to 703.933.9066. **Visitors cannot hand carry their own visit request.**

1. NAME:
2. SOCIAL SECURITY NUMBER:
3. JOB TITLE/POSITION:

(Continued on next page)

4. DATE AND PLACE OF BIRTH:
5. CITIZENSHIP:
6. LEVEL OF CLEARANCE:
7. DATE OF CLEARANCE:
8. NAME, ORGANIZATION AND PHONE NUMBER OF PERSON TO BE VISITED (POC):
9. PURPOSE AND JUSTIFICATION FOR THE VISIT IN SUFFICIENT DETAIL:
10. DATE OR PERIOD DURING WHICH THE VISIT IS TO BE VALID:
11. YOUR COMPANY NAME, ADDRESS, AND PHONE NUMBER:
12. SIGNATURE OF YOUR SECURITY MANAGER/CEO/PRESIDENT:
13. NAME OF YOUR SECURITY MANAGER:

Fax requests to MORS Security Office, 703.933.9066.

Special arrangements have been made to include cleared participants from Five Eyes (FVEY) countries (Australia, Canada, New Zealand and the United Kingdom) whose clearances have been passed to MORS via their Embassy.

Five Eyes (FVEY) Participants must have an approved foreign visit request by 15 May 2024. MORS cannot accept clearances directly from FVEY participants.

Please email or fax the Foreign Visit Request Number and approved Foreign Visit Request with the following information to Chris.Williams@mors.org or Kyana.Jones@mors.org.

Location: **Naval Postgraduate School (NPS) Monterey, CA**

Security POC: **Lt Col Josh Gordon** (joshua.gordon@nps.edu)

1. FULL NAME:
2. ASSOCIATION:
3. DATE OF BIRTH:
4. PLACE OF BIRTH:
5. NATIONALITY:
6. CLEARANCE:
7. FOREIGN VISIT REQUEST NUMBER:
8. VISIT DATE FROM - :
9. VISIT DATE TO - - :
10. VISIT CLASSIFICATION LEVEL (Classified/Unclassified):
11. FOREIGN REPRESENTATIVE'S NAME:
12. GRADE/TITLE:
13. PASSPORT NUMBER:

Fax requests to MORS Security Office, 703.933.9066.

Visit Request Instructions

If you are a CAC holder, you do not need to fill out a visit request.

If you are a U.S. national without a CAC (Common Access Card) or a Foreign national (both FVEY or non-FVEY):

You need to download and fill out the [NPS Base Access Form](#) and submit it to Chris.Williams@mors.org or Kyana.Jones@mors.org by 15 May 2024.

Fax requests to MORS Security Office, 703.933.9066.



Be advised that registered attendees who miss the May 15 Clearance and/or NPS Visit Request deadlines will experience delays at the Symposium site and sessions, up to and including denial of entry.